

Agenda item 3

**Trustee Board**  
**25 January 2018**

**Minutes of the Trustee Board of the University of York Students' Union**

**Date:** 25 January

**Time:** 17.00-19:35

**Venue:** ATB/043 Seebohm Rowntree Building, Alcuin College, York

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**I. Present**

Directors/Trustees

Alex Urquhart (President) – Chair

Laura Carruthers (York Sport President)

Mikey Collinson (Student Activities Officer)

Julian Porch (Academic Officer)

Mia Shantana Chaudhuri – Julyan (Community & Wellbeing Officer)

Ingrid Jenner (External Trustee)

Jamie Sims (External Trustee)

Robin Brahman (Student Trustee)

Eran Cohen (Student Trustee)

In attendance

Ben Vulliamy (Chief Executive)

Cate Tracey (Director of Finance & Resources)

Rachel Barber (Director of Student Support and Representation) – from Agenda Item 6

Gemma Vessey (Director of Communication and Activities)

Stephanie Pearson (Community Manager) – Agenda Item 1-8

Szczepan Swiatkowski (HR & Administration Manager)

Jack Harvey (Policy Coordinator) – Agenda Item 1-9

Apologies

Laurie Smith (Director of Commercial Services)

**2. Declarations of interest**

2.1 Verbal declarations was heard at the beginning of meeting.

IJ declared that in her new workplace, Robert Breach acts as an External Trustee on the Pensions Committee.

**RESOLVED (TB01/18-2)**

(a) To note the verbal declarations of interest

## **3. Minutes of the meeting held on 23 November 2017**

### **RESOLVED (TB01/18-3)**

- (a) To approve the minutes as a true and accurate record subject to minor wording corrections.

## **4. Matters arising**

### **NOTED (TB01/18-4)**

- (a) Annual Audited accounts has been submitted to University and Company House
- (b) Company books have been updated.

## **5. Chief Executive Report**

- 5.1 The Chief Executive updated Trustee Board members on key work being undertaken to further YUSU organisationally, strategically and sustainably.

### **RESOLVED (TB01/18-5)**

- (a) To note the report.

## **6. Sabbatical Officers report**

- 6.1 Sabbatical Officers updated Trustee Board members on key priorities and achievements.

### **RESOLVED (TB01/18-6)**

- (a) To note the report.

## **7. Management accounts as at 30 November 2017**

- 7.1 The Director of Finance and Resources updated Board that accounts have been electronically circulated and reviewed by Finance Committee.
- 7.2 The Director of Finance and Resources presented financial position of YUSU Charity and Commercial Services as 30 November 2017.

### **RESOLVED (TB01/18-7)**

- (a) To review and note management accounts.

## **8. Community strategy up-date**

- 8.1 The Community Manager presented Community Plan 2018-2020. This Item was discussed by the Board.
- 8.2 The Board recommended defining YUSU's role within the wider community - York community and campus community.
- 8.3 The Board recommended looking at the University employment opportunities and York Central development.

- 8.4 The Board recommended making connections with societies in town, and providing sign posting to other available communities as well as working in partnership.

### **RESOLVED (TB01/18-8)**

- (a) To note progress on the Community Strategy 2018-2020.

## **9. Policy up-date**

- 9.1 The Director of Student Support and Representation updated the Board on YUSU's autumn round of policy submissions.

- 9.2 The Policy Coordinator gave update on current Policy review group.

- 9.3 The Board thanked Policy Coordinator.

### **RESOLVED (TB01/18-9)**

- (a) Proposal 5 Student Sex Worker – as per recommendations.  
(b) Proposal 8 Union membership for students on leave of absence – as per recommendations.  
(c) Proposal 13 Preventing Prevent – as per recommendations.

## **10. Scandinavian study trip presentation**

- 10.1 The Chief Executive gave an update on Scandinavian study trip.

- 10.2 AU thanked BV for the presentation.

## **11. Incorporation Update\***

- 11.1 Noted without discussion as a starred item.

## **12. Action and Attendance Log\***

- 12.1 Noted without discussion as a starred item.

## **13. Finance Committee Minutes 14 December 2017\***

- 13.1 Noted without discussion as a starred item.

## **14. Any other business**

- 14.1 No other business raised.

- 15. Date of next meeting – confirmed as Thursday 15 March 2018.**

- 16. Board reserved business.**