



# Career Resource Sheet: Course Reps

Being a Course Rep not only allows you to improve the academic experience for your fellow students, it also affords you the opportunity to develop a set of unique skills and gain a range of experience.



## Who will benefit from your role as a Course Rep?

### Your fellow students

Will gain someone they can approach and talk to about issues on their course as a friendly first point of contact.

### Your Department

Will have someone they can trust to gather and represent the views of students if there are issues on your course to feedback to them via your Department Rep.

### You!

You will have the opportunity to demonstrate and develop a whole range of transferable employability skills:

- Engaging with people from a range of cultures
- Develop honest and respectful oral communication skills
- Develop oral communication skills with people at a range of levels
- Experience of attending meetings
- Gain an understanding of professional conduct
- Demonstrate an ability to build relationships based on trust and credibility
- Collaborative working
- Work with others to achieve a shared goal
- Exploring methods of gathering survey data
- Understanding and interpreting data and feeding back to a diverse audience
- Managing social media campaigns
- Gain an understanding of campaigning methods within a University context

Well done for being elected now make this role work for you – create great things to put on your CV and use in job applications in the future. Take a look at the support you can get from **Careers and Placements** to help you with this.



## Which entry would you rather put on your CV next year?

### WORK EXPERIENCE

**September 2019 - ongoing: Course Representative, English Department, University of York**

• In an elected voluntary position of responsibility as Course Representative, I spoke to a few students but didn't really do much.

### WORK EXPERIENCE

**September 2019 - ongoing: Course Representative, English Department, University of York**

• In an elected voluntary position of responsibility as course representative, I administered a project working with university staff to gain, analyse and interpret feedback from 20% of a cohort of 80 students to gain valuable feedback on the development of a new compulsory module.

## The choice is yours...

