

Agenda item 3

Trustee Board
21 June 2018

Minutes of the Trustee Board of the University of York Students' Union

Date: 15 March
Time: 16:45-18:50
Venue: SLB/105 Spring Lane Building, York

1. Present

Directors/Trustees

Alex Urquhart (President) – Chair
Laura Carruthers (York Sport President)
Mikey Collinson (Student Activities Officer)
Julian Porch (Academic Officer)
Mia Shantana Chaudhuri – Julyan (Community & Wellbeing Officer)
Ingrid Jenner (External Trustee)
Jamie Sims (External Trustee)
Robin Brabhman (Student Trustee)
Eran Cohen (Student Trustee)

In attendance

Ben Vulliamy (Chief Executive)
Cate Tracey (Director of Finance & Resources)
Rachel Barber (Director of Student Support and Representation)
Gemma Vessey (Director of Communication and Activities)
Szczepan Swiatkowski (HR & Administration Manager)
Laurie Smith (Director of Commercial Services)

2. Declarations of interest

- 2.1 Verbal declarations were heard at the beginning of meeting.
EC declared that he is involved in student occupation of Heslington Hall, so would like this to be noted and or excluded where appropriate from any conversations about strike.

RESOLVED (TB03/18-2)

- (a) To note the verbal declarations of interest

3. Minutes of the meeting held on 25 January 2018

RESOLVED (TB03/18-3)

- (a) To approve the minutes as a true and accurate record subject to minor wording corrections.

4. Matters arising

NOTED (TB03/18-4)

- (a) Community Strategy, first draft has been presented.
- (b) Policy implementations, are all as per Trustee recommendations.

5. Chief Executive Report

- 5.1 The Chief Executive updated Trustee Board members on key work being undertaken to further YUSU organisationally, strategically and sustainably.
- 5.2 The Chief Executive updated Trustee Board about the Trustee recruitment process, industrial action and a current investigation relating to a sports club.
- 5.3 There was a full and robust discussion relating to the current industrial action and the President of the Students' Union noted at the end that Trustees have varied and different opinions on the matter.

RESOLVED (TB03/18-5)

- (a) To note the report.

6. Sabbatical Officers report

- 6.1 Sabbatical Officers updated Trustee Board members on key priorities and achievements.

RESOLVED (TB03/18-6)

- (a) To note the report.

7. Management accounts as at 31 January 2018

- 7.1 The Director of Finance and Resources updated Board that accounts have been electronically circulated and reviewed by Finance Committee. Finance Committee was cancelled due to the adverse weather conditions.
- 7.2 The Director of Finance and Resources presented financial position of YUSU Charity and Commercial Services as at 31 January 2018.

RESOLVED (TB03/18-7)

- (a) To review and note management accounts.

8. Draft Reforecast Budget

- 8.1 The Director of Finance and Resources updated Board with the annual reforecast budget for 2017-18.

- 8.2 The Director of Finance and Resources said that draft annual reforecast budget has been reviewed electronically by the Finance Committee following adverse weather conditions.

RESOLVED (TB03/18-8)

- (a) To approve the adoption of the annual reforecast budget for monitoring purposes for the remaining six months of the year.

9. Sabbatical Officer Remuneration

- 9.1 The President of the Students' Union passed this Agenda Item to the Supervising Trustee.
- 9.2 The Supervising Trustee updated the Board stating that the pay is competitive with NUS comparative data showing it as very good.
- 9.3 It was suggested that in future the benchmarking exercise could include the local area as an additional table.

RESOLVED (TB03/18-9)

- (a) To agree a sabbatical salary uplift to apply to all 5 sabbatical officers roles from 1 September 2018.
- (b) To agree that the Supervising Trustee be responsible for the oversight of sabbatical officer salary review through remuneration committee. This will include sector benchmarking every 3 years.

10. Pensions up-date

- 10.1 The Director of Finance and Resources updated the Trustee Board on recent developments within pension.

RESOLVED (TB03/18-10)

- (a) Note the report.

11. Election Update

- 11.1 The Director of Student Support and Representation updated the Trustee Board on recent YUSU election.
- 11.2 Trustees recommended that a Round Table discussion should be implemented each year following election.

RESOLVED (TB03/18-11)

- (a) Note the report.

12. Incorporation Update*

- 12.1 JS asked if "future liabilities" could be added to point 3.1

13. Action and Attendance Log*

- 13.1 Noted without discussion as a starred item.

14. Any other business

14.1 Board Development Day is scheduled for Monday 19 March 2018.

15. Date of next meeting – confirmed as Thursday 21 June 2018.

16. Board reserved business.